

EXHIBIT APPLICATION 2019

33rd Annual José I. Ricard, MD Family Medicine & Sports Medicine Conference



Double Tree by Hilton Hotel, Huntington, WV

November 8 - 10, 2019

GENERAL CONFERENCE INFORMATION



Meeting Overview

The 33rd Annual José I. Ricard Family Medicine & Sports Medicine Conference of the Family Medicine Foundation of West Virginia will be held on November 8-10, 2019, at the Double Tree by Hilton Hotel in Huntington, West Virginia. This Conference is co-sponsored by Marshall University's Joan C. Edwards School of Medicine's Department of Family Medicine and the Division of Sports Medicine. The 33rd Annual José I. Ricard, MD Family Medicine and Sports Medicine Conference is CME-accredited. ACCME Standards prohibit any other events being held that conflict with the time of the CME lectures, e.g., exhibitors taking physicians out to lunch while lectures are in progress. In 2018, approximately 500 physicians, physician assistants, nurse practitioners, registered nurses, residents, medical students, physical therapists, chiropractors, pharmacists and certified athletic trainers in West Virginia, as well as in the bordering states of Ohio, Virginia and Kentucky and around the nation attended.



Double Tree by Hilton Hotel, Huntington, West Virginia

DoubleTree by Hilton Huntington, is a fully renovated hotel recently added to the Hilton family. Be charmed by our historic building, an iconic landmark in the city of Huntington, and enjoy our ideal Downtown location close to shopping, dining and entertainment options in Pullman Square City Center. We'll greet you at check-in with a warm DoubleTree Chocolate Chip Cookie and will make you feel at home with complimentary wi-fi, our restaurant, Bootleggers bar and Bakers Joe's Coffee shop & Bakery. Come and see the difference!

<https://doubletree3.hilton.com/en/hotels/west-virginia/doubletree-by-hilton-huntington-HTSDTDT/index.html>

EXHIBIT HALL SCHEDULE

Throughout the weekend, the exhibit hall will be open to attendees for approximately 24 hours.

THURSDAY, NOVEMBER 7 12:00 pm – 7:00 pm	Exhibit set up & Registration
FRIDAY, NOVEMBER 8 7:00 am – 4:00 pm	Breakfast, Coffee break & Lunch served in the Exhibit Hall.
SATURDAY, NOVEMBER 9 7:00 am – 4:00 pm	Breakfast, Coffee break & Lunch served in the Exhibit Hall. If not staying for Sunday, exhibits dismantle after 3:15 pm.
SUNDAY, NOVEMBER 10 7:00 am – 1:00 pm	Breakfast, Coffee break & Lunch served in the Exhibit Hall.

To find out more information, please contact Johnna Gaunch
304-733-6484 fam.med.foundation@citynet.net

EXHIBITOR INFORMATION

EXHIBITOR REGISTRATION PROCESS: Complete the Contract online or download the contract and return via US Mail or Fax. The exhibitor contract is available on the Family Medicine Foundation of West Virginia's website: www.fmfww.org.

Our mailing address is Family Medicine Foundation of WV 650 Main Street, Barboursville, WV 25504. You can fax the contract to us at 304-733-6486. Exhibit space is assigned based on the date of the returned exhibitor contract, with preference given to past exhibitors.

EXHIBIT SPACE OPTIONS:

- Standard Booths (Located Throughout the Main Exhibit Hall)
- Prime Booths (Located in the Main Exhibit Hall near the Entrance and Food & Beverage Stations)
- Premier Booths (Located in the Main Foyer near the Registration Desk, Stairs, and Elevators)
- Sunday-Only Exhibits (7:00a.m. to 1:00 p.m. on Sunday, November 10, 2019)

Payment is due as soon as possible, but no later than October 1, 2019. Checks should be made payable to the Family Medicine Foundation of West Virginia and should be mailed to 650 Main Street, Barboursville, WV 25504. The Foundation's Tax I.D. number is 31-1053219.

EXHIBIT VISITATION: Complimentary breakfast, lunch, and refreshment breaks will be served each day in the exhibit hall for both exhibitors and registrants to ensure booth visitation. The exhibit hall is open 9 hours Friday and Saturday and 6 hours on Sunday, with three hours per day specifically designated for exhibit visitation. Please note: Valuable door prizes will be awarded to CME registrants for booth visitation. Registrants will be given a door prize card to be signed by booth representatives. Registrants must be present at the time of the drawing to win door prizes.

NAMETAG COLOR DESIGNATION: Nametags will be provided for all registrants. The color of the nametag will designate their profession. Physician (MD & DO) nametags are white; APRN, PA, ATC, PT, RN, and Medical Student nametags are green; Exhibitor nametags are blue; and Guest nametags are yellow.

BOOTH PROVISIONS AND EQUIPMENT: Exhibits should be tabletop to fit on a six-foot table. Booth equipment provided is as follows: a six-foot table, table cloths draped to the floor, two chairs, access to an electrical outlet, extension cords and wireless internet. Due to limited space, exhibits are not separated by pipe and drape. No backdrop is provided for center aisle booths.

ADDITIONAL SPONSORSHIP OPPORTUNITIES



Conference Tote Bag Advertising Insert

\$250



3 Exhibit Hall Meal Sponsorships- ONLY 2 LEFT!

\$1,000



Conference Tote Bag Sponsorship

SOLD



Advertising Lanyards

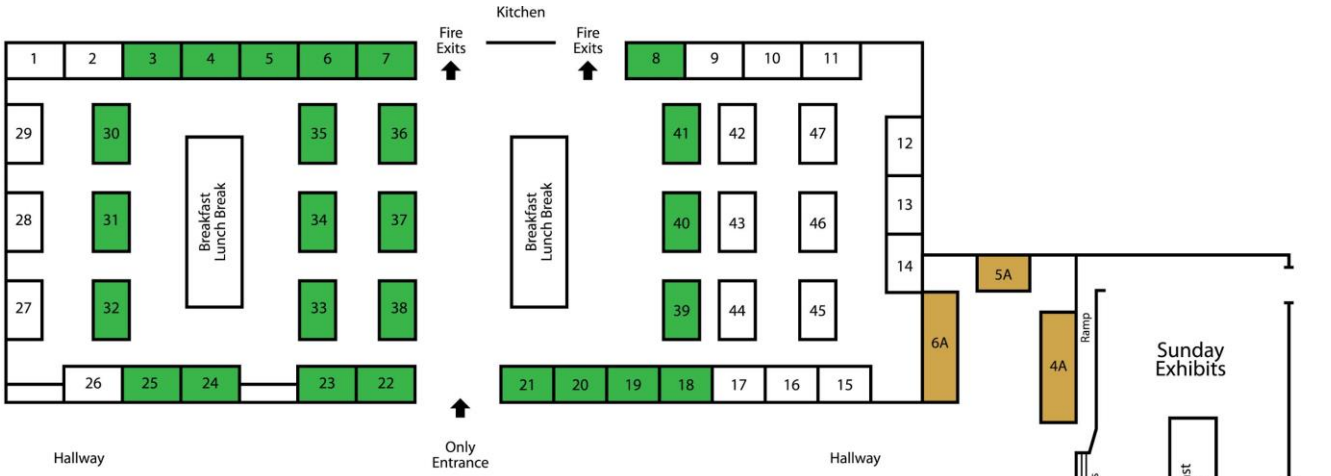
\$500



Welcome Reception Sponsorship

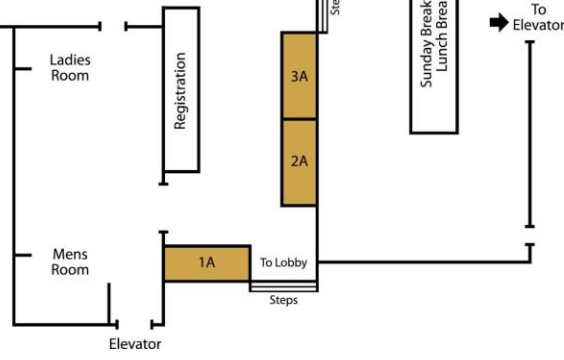
SOLD

EXHIBIT HALL FLOOR PLAN



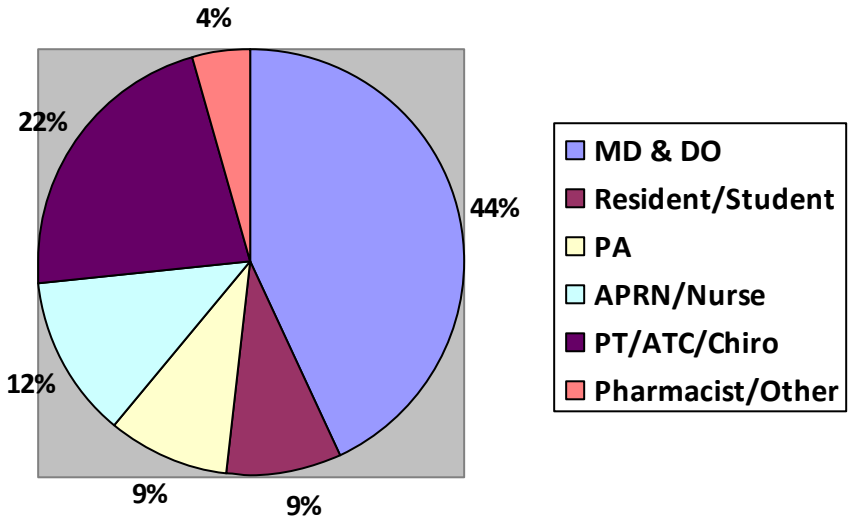
EXHIBITOR DIRECTORY

Fri, Sat & Sun	Premier (Gold)	
Fri, Sat & Sun	Prime (Green)	
Fri, Sat & Sun	Standard (White)	
Sunday Only	Booth assigned by staff	



MEETING STATISTICS

32nd Annual Jose I. Ricard, MD Family Medicine & Sports Medicine Conference
November 9-11, 2018



Family Medicine Foundation of West Virginia
33rd Annual Jose I. Ricard, MD Family Medicine & Sports Medicine Conference
Double Tree by Hilton Hotel, Huntington, West Virginia
November 8-10, 2019

EXHIBITOR: _____

ADDRESS: _____

NAME/TITLE OF EXHIBIT REP: _____

CONTACT INFO FOR REP: _____

ADDITIONAL REP NAMES: _____

COMPANIES YOU DO NOT WISH TO BE NEAR: _____

50 WORD DESCRIPTION FOR THE PROGRAM: _____

Signing this contract binds you to accept the space assigned to your company by the Foundation in the event that none of the spaces requested below are available. The signing of this contract binds your company to an exhibit space and payment. Should there be a cancellation on the booth, payment is still due.

AUTHORIZED SIGNATURE: _____

EXHIBIT SPACE
Booth Choice 1 st # _____ 2 nd # _____
<input type="checkbox"/> Standard: \$1,150
<input type="checkbox"/> Prime: \$1,525
<input type="checkbox"/> Premier: \$1,800
<input type="checkbox"/> Sunday Only: \$250

SPONSORSHIPS
<input type="checkbox"/> Tote Bag Advertising insert: \$250
<input type="checkbox"/> Meal Sponsorship: \$1,000
<input type="checkbox"/> Lanyard Sponsorship: \$500
Tax ID # 31-1053219

EXHIBIT APPLICATION AND PAYMENT

Please complete, sign and return in full for the exhibit space to:
Family Medicine Foundation of WV, 650 Main Street, Barboursville, WV 25504.
Checks should be made payable to FMFWV. Fax to 304-733-6486. Or, please complete below:

Credit Card Information: Mastercard Visa American Express Discover

Card Number: _____ Security Code: _____ Exp. Date: _____

Cardholder's Name (PRINT): _____ Signature: _____

Billing Address: _____